



## RIJMS PTO

### Monday, November 4, 2019

Meeting was called to order by President, Jennifer McManaman at 6:26 pm. The President, Jennifer McManaman welcomed everyone, and the Pledge of Allegiance was said by all in attendance.

Jennifer McManaman, the President called for approval of the October meeting minutes. Mr. Novinski, the Principal made the motion, Mr. Doyle, PE Instructor seconded the motion.

**Treasurer's Report** Kathy Gruber the Treasurer was unable to attend. There was no report shared.

**Principal's Report** given by Tom Novinski Principal. Mr. Novinski, the Principal, welcomed everyone to the meeting. Mr. Novinski, the Principal shared that Ira Jones has 49 BOB teams this year. Apparently, Ira Jones has the largest number of teams in the district. Mr. Novinski, the Principal, made a request to increase budgeted money for the BOB (Battle of the Books) program from \$500 to \$1000 to help accommodate the 49 teams. There will be a Veterans Day Assembly on Friday 11/8. A veteran will give a speech and the participating veterans will be introduced. Conferences will be November 25-26. There will be a lunch to celebrate the Male Role Models in the students' lives, i.e. Father/Grandpa/Uncle or other on November 22. The Link Crew will visit on November 18. The eighth graders will go to Wilco on December 18. The students select 4 out of 10 sections available at Wilco to visit; some examples are nursing, firefighting, welding, cooking/culinary. The 7<sup>th</sup> graders will attend the Outsiders at Plainfield Central High School November 14<sup>th</sup>. Wrestling will be starting. Mrs. Reeves will organize the drive to help a family in need this winter. The Shop with a Cop Basketball tournament was successful, approximately \$6000-7,000 was raised for the kids. Parents can complete the 5 Essentials survey. The middle school report card is out, just look on the website to review. The students selected the school charity, which is Starfish Animal Rescue. The Student Council will donate \$500 and they are requesting the PTO donate \$500 as well. Jennifer McManaman, the President shared that the Starfish Animal Rescue is a shelter that will go to high kill shelters in Kentucky, Missouri and other southern states to get these animals. They will then transfer the animals back up here for in home foster care. And it is all run on a volunteer basis; the volunteers will drive to the other states to get the animals and volunteers will foster them. Mr. Novinski, the Principal, requested with our permission, the PTO book the dates for the fundraiser for next year. Jennifer McManaman, the President, shared she was fine with that as long as we make sure all schools are consistent with handling program. The Day of Awesome will be September 8<sup>th</sup> and October 9<sup>th</sup> 2<sup>nd</sup> next year 2020. Ira Jones had the first \$500 winner in Illinois. Mr. Novinski, the Principal bought waterproof, outdoor games Uno, Spot it, Deck of Cards and Trouble. The PTO will need to reimburse him. Additionally, the next dance will not be until May 2020.

#### **Committee Reports:**

**Box Tops:** Lorrie Walker Box Tops Chair was in attendance. Due to changes in the program, the PTO will not be requesting Box Tops. However, we are going to test how challenging the new program is. Lorrie Walker, the Box Tops Chair is to further research the handling of program and the PTO will decide next steps in January.

**CAPE:** Lorrie Walker was in attendance. Lorrie Walker, the CAPE representative shared the report. At CAPE, there was discussion about Veteran's Day and keeping it a school day, not a day off. Kai Freeman from Drauden Point spoke on Positivity. Plainfield Park District has a Mother Son Superhero event coming up. Information was provided on the Lincoln Grows Program; which is an Outdoor Classroom. Jennifer McManaman, the President shared it is a very successful program but requires a lot of work and time. The next CAPE meeting is November 22 at 11am.

**Hospitality:** Julie Steben, the Vice President and the Hospitality chair shared the hospitality report. There will be a “Grab n Go” meal for the teachers and staff at 4-6:30pm on 11/25 for conferences. We need to check on the need drinks. And there will be a request for desserts. Then on December 20, the Holiday luncheon will be hosted. Julie Steben, the Vice President and Hospitality chair will send out the invitations to the teachers and staff on December 2 for the luncheon. Jennifer McManaman will organize the Facebook message for donations for the luncheon.

**Membership:** Chrissy Jenks was unable to attend. Jennifer McManaman, the President shared we have two new parent members and two new staff members.

**Spirit Wear:** Allison Jordan the Spirit Wear chair was unable to attend. Mr. Novinski, the Principal spoke with her and shared there is no update.

**Volunteer Coordinator (for School Store, Student Council, Book Fair and Pride Incentives)**

**School Store** Kelly Conlon-Hockman, the Volunteer Coordinator was able to attend. Kelly Conlon-Hockman, the Volunteer Coordinator, shared the email for volunteers will go out later this month for January 2020 thru May 2020.

**Student Council:** Kelly Conlon-Hockman, the Volunteer Coordinator,

**Pride Incentives-** Mr. Novinski, the Principal shared the next Pride incentive will be November 21, the plan is to distribute Caramel Apples. Kelly Conlon-Hockman, the Volunteer Coordinator, who was in attendance, will organize two volunteers for each lunch period to help with this event.

**Book Fair-** Kelly Conlon-Hockman, the Volunteer Coordinator was able to attend. Kelly Conlon-Hockman shared the Book Fair volunteer sign up has been out and there are a couple of spaces available. Jennifer McManaman, the President, shared she posted an additional volunteer sign up on the Ira Jones social media sites.

**Old Business:** See update listed from the September “17 minutes.

**From September ’17 minutes.** Mrs. Domabyl requested the PTO purchase picnic tables for the teachers, so they may sit outside during lunch time. There is a need for possibly two tables. Mr. Novinski shared the tables out front cost approximately \$900. Also, they will need to be attached because there is the fear of loss. In the past, nice items like these can get taken. PTO will review this request and work toward it. It was also suggested we reach out to the male and female Scout groups as they are often looking to complete projects, for instance build tables. We will also follow up with parents to gauge interest. Update: Two picnic tables were built by Mr. St. Ives’ son over summer for his Eagle scout project.

**New Business:** Mr. Doyle, PE Instructor and Ira Jones new Wrestling Coach gave a presentation on CPR Breathing Barriers. Mr. Doyle requested approximately 80 CPR Breathing Barriers be considered for purchase. They help in the CPR process by making it “Hands Only CPR”; where they provide a barrier for both the person administering CPR and the person in need of CPR and there is no physical contact between the two. A question was posed as to who would train the Ira Jones team. And it was explained that there are nurses, firefighters, and there is staff at the Plainfield High Schools (North, South, East and Central) that are Certified Instructors and can work with the Ira Jones teachers and staff to get them trained. Mr. Doyle provided three research the various costs. Once Mr. Doyle has firmed up the pricing on the various options the PTO will take a vote on purchasing them. Jennifer McManaman, the President, shared there was a request from Mrs. Bayles to purchase doughnuts and coffee; totaling approximately \$350 for the Veterans Day (11/8) festivities. Mrs. Bayles also requested \$35 for the Boston Tea Party activity. Mr. Novinski, the Principal, said cups aren’t needed as he has plenty; just provide money for tea. The PTO agreed to provide the requested funds to Mrs. Bayles. Jennifer McManaman, the President has some concerns regarding the nature the advertising that is on the Sign-up Genius, volunteer program we currently use. Julie Steben, the Vice President, suggested using the program; VolunteerSignup.org. This is a volunteer program an elementary school uses to have their

volunteer's signup. It was determined Julie Steben, the Vice President will try it first then the PTO will consider moving it over to the other chairs. Mr. Novinski, the Principal shared they are still working on the benches and a stationary diner booth to provide seating in the foyer area. Mr. Novinski, the Principal shared, they also bought games for use while at the benches and booths. The National Honor Society might be doing a recycling collection and they might use the plastic to make the benches. Jennifer McManaman, the President questioned Kelly Conlon-Hockman, the Volunteer Coordinator, if we needed to purchase any new items for school store. Kelly Conlon-Hockman, the Volunteer Coordinator, shared things were purchased at the beginning of the year and that everything appears to be well stocked.

**Open Forum for Concerns/Issues/Discussions:**

**Next Meeting:** January 13, 2020 at 6:30

**Upcoming Events:** Conferences 11/25 and 11/26  
Fall Break 11/26 to 11/29  
Bring your Male Role Model to School 11/22  
5 Essentials Survey

Meeting adjourned 7:02 pm.